

## Job Description

**University of Colorado Anschutz Medical Campus**

**College of Nursing**

**Position Title: Pharmacy Director / Assistant Professor - Non-Tenure Clinical Practice Track**

**Position location: Sheridan Health Services - Southwest Denver**

**Note: This vacancy is only open to current University of Colorado Anschutz College of Nursing faculty in the Sheridan Health Services clinical practice**

### **Nature of Work:**

The principal responsibility of the Pharmacy Director is to oversee program activities inclusive of creation, implementation, and management of services for the Pharmacy department, oversight of fiscal budgeting and supervision of clinical staff/programs. This position will ensure the Pharmacy program operates within budgeted revenues, providing solutions and responding to budget shortfalls. It shall be vigilant of potential new revenue streams and respond to these as appropriate (e.g., grants, contracts, managed care contracts, governmental relations, etc.). This position will ensure compliance with third party reimbursement and client fee collections. This position will have protected administrative time (.20 FTE) outside of Pharmacist clinical duties.

### **Supervision Received:**

Work is performed independently under the direct supervision of the Sheridan Health Services Executive Director.

### **Supervision Exercised:**

This position is responsible for supervising the Sheridan Health Services Pharmacy team, including other pharmacists and pharmacy technicians. Student supervision is required during clinical placements.

### **Examples of Work Performed:**

- Actively manages the Pharmacy team, to include staffing, performance management, professional development, achieving performance metrics, leading regular team meetings, and fostering a collaborative team environment. Establishes productivity for team and ensures team meets or exceeds expectations. Leads by example in demonstrating professionalism.
- Actively participates as a member of, and works collaboratively with the SHS leadership team to achieve strategic goals
- Attends leadership meeting and functions as part of the leadership team. Reports on pharmacy productivity, patient care services, and financial performance. Sends monthly communications out to the organization and enhances integrated care model.
- Works in collaboration with Clinical Operations Manager and Executive Director for Pharmacy expansion capital improvement projects.
- Attends Colorado Community Health Network (CCHN) meetings
- Conducts peer review and quality improvement activities
- Generates data for grants and initiatives
- Participates in programmatic planning and development of evidence-based clinical policies, procedures, and protocols
- Participates in professional development activities to build leadership acumen
- Maintains knowledge of current research, best practices, using evidence based literature
- Performs quality assurance and improvement activities collects, analyzes and disseminates data; prepares reports; and demonstrates improvement
- Carries out audit and compliance activities to ensure that:
  - Pharmaceutical services follow all rules and standards for local, state and federal regulatory bodies such as HIPAA, OSHA.

- Funding requirements through various funding streams are met, including, but not limited to, Medicaid, CDPHE, HRSA, and foundation funding.
- Ensure compliance with State Board of Pharmacy (SBOP) Rules and Regulations Establish, and provide immunization services in accordance with SBOP rules.
- Ensure compliance with 340B regulations, including policy development and tracking of deliverables
- Manage prescription drug outlet, including all necessary equipment (i.e. fixtures, shelving, furniture, etc.)
- Manage electronic pharmacy dispensing and point of sale system
- Manage necessary licensing (i.e., pharmacy license, DEA registration, NCPDP, NPI, etc.)
- Manage and acquire medication inventory and supplies. Manage pharmacy inventory (actual and potential) to ensure financial sustainability and profitability of the pharmacy operation
- Contract with third party pharmacy payers including Medicaid, Medicare B/A and commercial plans.

**Minimum Qualifications:**

- Current CU Anschutz College of Nursing faculty member in the Sheridan Health Services practice at 0.75 FTE or greater
- A PharmD degree or equivalent FPGE (NABP).
- Licensure as a registered pharmacist in the State of Colorado, in good standing.

**Preferred Qualifications:**

- Two (2) years of experience directing Federally Qualified Health Center pharmacy
- Expertise with 340B regulations and drug pricing program
- Experience with fiscal/budgetary oversight
- Prior supervisory experience
- Experience leading Pharmacy practice expansion/growth
- Experience utilizing bilingual (Spanish/English) at a conversational level in a clinical setting

**Competencies:**

- Expertise with 340B regulations and drug pricing program
- Ability to plan, organize, and implement activities related to current and new business opportunities
- Project management ability
- Fiscal acumen related to productivity and profitability
- Considerable degree of independent judgment and work priorities is necessary to monitor and respond to changes in a client's condition.
- Ability to use computer and clinic software, and to document in EHR in a prompt, timely manner, ensuring completeness and accuracy
- Exceptional interpersonal and communication skills to work effectively with a diverse population of patients, their families, and other members of the health care team
- Excellent knowledge of and ability to perform clinical teaching
- Ability to effectively develop and promote practice through participation in marketing and patient recruitment
- Comprehensive knowledge of Pharmacy materials, their use, maintenance and storage
- Unconditional ability to maintain compliance with HIPAA and OSHA
- Ability to keep up to date with the latest regulations and best practices in the field, and to develop and update Pharmacy policies accordingly
- Strong skills personnel management and development. Ability to manage the Pharmacy team, to include staffing, performance management, professional development, achieving performance metrics, leading team meetings and fostering a collaborative team environment.
- Exemplary organizational skills and ability to prioritize
- Ability to be a collaborative team member with members at all levels in the organization to create both clinical and operational excellence.
- Strong collaborative, supportive nature.

- Creative, strategic thinker.

**Compensation:**

- Administrative stipend of \$10,000 per year
- Dedicated administrative leadership time of .20 FTE

**Application Instructions:**

Application materials are accepted electronically and should be emailed to [CON.HR@ucdenver.edu](mailto:CON.HR@ucdenver.edu) by 11:59 pm on Friday, September 30, 2022. When applying, applicants must include:

- A current Resume/CV